



Agreement

Between

Institute for Civil and Environmental Engineering
Rapperswil University of Applied Science
Rapperswil, Switzerland

..., referred to as HSR within this document and represented by Susanne Kytzia, Head of Civil and Environmental Engineering.

And:

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..... referred to as Exhibitor within this document.



Exhibitor's package

The exhibitors package includes:

- An exhibition stand of 2 x 3 m approximately
- Full access to the conference for two persons including scientific sessions, lunches, coffee breaks, conference dinner and walking tour to Rapperswil
- An exhibitors session where you can introduce your company/products to the audience of the conference
- A field demonstration where you can present your equipment on a test site
- High visibility for you company on our conference prints and proceedings
- Overnight storage
- Assistance by our staff

Fees and Registration

The fee for the complete exhibitor's package is CHF 2500.- (registration before December 10, 2017) or CHF 3000.- (registration after December 10, 2017). Fees are including VAT. Please find additional sponsoring options in separate document. Payment via invoice payable within 30 days.

Visibility

Exhibitors will be listed together with their logos as sponsors on the conference website, the proceedings and the conference booklet. In addition, all exhibitors will have the opportunity to present themselves to the plenum during a 5 minutes presentation. Also, there will be a field demonstration where all exhibitors can show their equipment.

Time table

The exhibition will be opened during the first coffee break on June 18, 2018 and will be closed during the afternoon of June 21, 2018. Time slots for setting up and dismantling of the exhibition stands will be allocated.

Electricity and Cleaning

One electricity point (220 V) is included in the fees. Cleaning before and after the exhibition will be carried out by the organizers.

Storage

As the exhibition will take place in a public space, we suggest that exhibitors store their equipment in a safe place overnight. A storage place and a standard pallet will be provided by the organizers if required. Please tick below if overnight storage for equipment is required.

Overnight storage required

Insurance

Exhibitors take part in the exhibition at their own risk. Insurance is the exhibitors own responsibility. The organizers do not accept liability for loss or damage of equipment.

Delivery and Removal of goods

Time slots will be provided for the delivery of goods by exhibitors or haulage contractors. Outside those time slots access with vehicles to the campus and parking is limited. A large public car park is available within walking distance of the campus.

Special requirements

If you require anything special or if (part of your) display reaches a height of more than 2.5 m, please contact the organizer.

Place of jurisdiction is Rapperswil, Switzerland.



Rapperswil, ,

(Location, date)

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Susanne Kytzia,
Head of Civil and Environmental Engineering

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Exhibitor

